

Circular N°029/14

To: SBS members
 SBS experts
 European associations representing SMEs
 UEAPME members

Brussels, 2nd December 2014
 Prot n° 0122/14

Call for Experts for standardisation technical committees in CEN, CENELEC, ISO and ETSI

Deadline for applications: 12 January 2015 (midnight, Brussels time)
 Please send your application to: info@sbs-sme.eu – more information below

Dear Sir or Madam,

SBS seeks to appoint **12 new paid experts** in standardisation technical committees (TCs) of SME relevance. This new call is co-funded by the European Commission.

Already nominated in 2014 are the following TCs and experts:

Fabio Massimo	CEN PC 428	Professions for ICT
Peter Statev	ETSI TC Cloud/ NTECH	ICT
Alberto Spasciani	ISO TC 94-SC15	Respiratory protective devices
Romano Moscatelli	CEN TC 79	Respiratory protective devices
Giuseppe Iotti	CEN TC 10	Lifts
Luciano Faletto	ISO TC 178	Lifts
Ralf Spiekers	CEN TC 175	Round and sawn timber
Helmut Haybach	CEN TC 207	Furniture
Jérôme Vuillemin	CEN TC 38	Durability of wood and wood based products
Christoph-Ludwig Bügler	CEN TC 53	Temporary works equipment
Riccardo Viaggi	CEN TC 33	Doors, windows, shutters, building hardware and curtain walling - Windows and doors
Samuele Broglio	CEN TC 33, WG 1	Doors, windows, shutters, building hardware and curtain walling

Karsten Zimmer	CEN TC 33, WG 5	Doors, windows, shutters, building hardware and curtain walling - Industrial, commercial and garage doors and gates
Barbara Sorgato	CEN/TC 213, WG1	Cartridge operated hand-held tools - Safety - Cartridge operated fixing and hard marking tools
Eric Palacio	CEN TC 88	Thermal insulating materials and products
Ludovic Lauwers	CEN TC 89, WG12	Insulation material - Reflective insulation products
Colin Puplett	CEN TC 89, WG13	Insulation material - In-situ thermal performance of construction products, building elements and structures
Frank Kania	CEN/TC 121	Welding and allied processes
Stefano Ciliberto	CEN/TC 124, WG 4	Timber Structures - connectors
Detlef Stauch	CEN/TC 128	Roof covering products for discontinuous laying & products for wall clc
Sven Schoeppe	CEN/TC 248, WG 17	Textiles - Laundry processed textiles - Biocontamination control system
Dieter Kuhlenkamp	CEN/TC 250, sc5	Structural Eurocodes - Eurocode 5; Design of timber structures
Neofitos Arathymos	CEN/TC 301	Road Vehicles
Reinhold A. Brunke	CEN/TC 392 (+ WG1, 2, 4)	Cosmetic
Heinz Freier	CEN/TC 409	Project Committee - Beauty Salon Services - Structure
Franci Ceklin	CEN/TC 67	Ceramic tiles
Alex Steinhäuser	CLC/TC 82 WG2	Solar photovoltaic energy systems
Georgi Babinov	ETSI ICT ATTM	Multiplexing
Christian Vanik	ISO/TC 228	Tourism and related services
Fabio Pietrella	CEN/TC 248, WG 33	Textiles and textile products - labelling of superfine wool
Simon Vrecar	CEN/TC 287	Geographic information
Reinhold Steinmaurer	CEN/TC 124	Timber structure
Olin Bartlomé	CEN TC 126	Acoustic properties of building elements and of buildings
Barbara Sorgato	CEN/TC 212, WG 5	Pyrotechnic articles - structure - other pyrotechnic articles category P1 and P2
Barbara Sorgato	CEN/TC 250/SC 2/WG 2	Design of fastenings for use in concrete
Frank Kania	CEN/TC 121, SC 04	Quality management in the field of welding
Detlef Stauch	CEN/TC 254	Flexible sheets for waterproofing

In this context, organisations are kindly invited to propose applications to TC where SBS is not represented. Moreover, diversity of representation in TC is very much welcomed.

This new call is **open to all organisations (members and non-members) representing SMEs in Europe (at national and/or European level) and in EFTA countries (members and non-members)**, and also to **independent experts** under the following conditions:

A. Competences of the expert

1. Proven knowledge of the specific subject under the scope of the technical committee working plan
2. Proven knowledge of the standardisation system
3. SME and crafts oriented background
4. Excellent knowledge of English (written and verbal)
5. Good communication skills, computer literacy, ability to plan and organize his or her work schedule, be willing to travel
6. Absence of interests conflicting with those of SMEs

We kindly ask you to provide us with a complete CV where all activities and experiences are well described.

B. Co-financing of its activities by a SME-friendly organisation

All experts, appointed by SBS, should contribute **with precisely 15%** (VAT incl) of the flat rate sum **allocated by SBS one-year contract**. This condition is applicable to all experts since the beginning of the contract.

Any organisation that supports the expert is accepting by applying to this call, to contribute to 15% to the annual financial allocation. It is a guarantee for SBS that activities and deliverables of experts are also monitored by their organisation /company.

It is also a prerequisite to ensure that the expert will work as an SME representative, and not one company representative at the TC level.

This contract will be for one year and payment will be **11 000 € per year** (contracts at European level) and **20.000 € per year** (contracts at international level) – without VAT.

C. Application

1. a cover letter highlighting qualifications and experience
2. a detailed curriculum vitae of the candidate
3. a supporting letter signed by its SME association /himself which highlights the SME commitment and needs for SME involvement in this particular technical committee.

This call is conditional to the approval of the Work Programme and budget 2015 by the EC and signature of the annual operating grant.

Procedure of selection:

Once the call is closed (12th January, midnight), a Committee of evaluation will be created and will assess all applications. SBS is committed to being present in a greater diversity of sector.

The Ranking of best applications will be presented to Board and to General Assembly which will vote on the results. Principle of the best ranked and rolling ranking (in case of dismiss) will prevail. Evaluation of existing 2014 experts will also enable potential additional vacancies.

SBS will create an evaluation committee to evaluate applications based on 2 principles: competence and representativeness of sectors.

We will inform all applicants and their organisations on the results, once approved.

For more information, please contact Mrs Sandrine Laurent (sandrine.laurent@sbs-sme.eu / Tel +32 2 285 0715).

Yours faithfully,

A handwritten signature in black ink, appearing to read "Gunilla Almgren".

Gunilla Almgren
President SBS